

**Crossfield ES PTO**  
**Meeting Agenda**

**September 6, 2018 at 9:30 - 11:00 AM**

Location: Crossfield Elementary School, Room A9

Meeting Facilitator: Jill DeVoe & Lori Imeish, Co-President

**I. Invitees:**

- a. Mark Granieri, Principal
- b. Barbara Fant, Assistant Principal
- c. Dorothea Iverson, Administrative Asst. II
- d. Thaisa York, Guidance Counselor
- e. Holly Eelman, SBTS
- f. Lynn Cooper, VP Fundraising
- g. Shirley DeRosa, VP Events
- h. Jennifer DeAngelis, VP Programs
- i. Christina Jones, VP Communications
- j. Catherine Lamoureux, Treasurer
- k. Sarah Catalano, VP School Involvement

**II. Call to order: 9:40**

**III. Roll call**

**IV. Voting in of Lynn Cooper, VP of Fundraising**

**V. New Business:**

- a. Treasurer
  - i. Budget review
    - 1. Chorus – increase to \$500
    - 2. Student field trips - \$450 possibly for 5<sup>th</sup> & 6<sup>th</sup> grade Carson field trip
    - 3. Skate night income to go down due to increase ticket prices at RTC
    - 4. Change yearbook income to \$8,000
    - 5. New Families budget- \$500
    - 6. Technology - \$11K for laptops & possibly purchase 4 projectors
    - 7. Budget approved
- b. Mr. Granieri :
  - i. Update from Principal
    - 1. Almost fully staffed – only aide positions still open

2. Lots of initiatives – Staff development workshops on early release days
  3. B2SN – broken into two nights, 45 min sessions
  4. October PTO meeting- advertise as a Q&A session
- c. Mrs. Fant
- i. Update from Asst. Principal
- d. Mrs. Eelman
- i. Technology Update/Needs/Issues
    1. Pilot school for a Capstone Project
      - a. Grades 3-6 will make digital portfolios within all their project based learning projects, going do self-assessment for K-6
    2. 13 digital citizen lessons are required – 1 lesson for each grade
    3. Common Sense Certified school – have to do professional development – if you do 4 additional lessons and professional development, you become certified. We want to be 1<sup>st</sup> in county to be certified
    4. 10/16 – Digital parent class at Carson
    5. May take 5-6<sup>th</sup> graders to rehearsal to see Carson digital citizen play, so may need field trip funds for buses
    6. Still have 6 classes without overhead projectors (3 don't have and 3 are in bad shape). Need to replace one in Mr. Thomas and one in Ms. Janis' room - \$1200 each (5 classrooms and conference room)
- e. Ms. York
- i. Update from Guidance Department
    1. Jamie – PT Counselor – 1<sup>st</sup> & 3<sup>rd</sup> grade
    2. Intern from George Mason
    3. Thanks for providing after school program scholarships
    4. Scholastic bucks to give each student in need \$15
    5. Kindness week – end of Oct 10/29-11/2 that is more community related such as coat drive, book drive, Feb do Random acts of Kindness week – promote through Facebook, newsletter
    6. Bullying awareness in Oct.
    7. Sending climate survey out
    8. Majority of lessons focusing on mindfulness

9. Mentoring program – 37 students who want mentors, need 5 or more mentors, especially males – 30 min once a week
  10. Business partner – need one, guest speakers, performing at their business, mentoring
  11. Peer mediation – 5<sup>th</sup> grade, train students to be mediators (5-10 students will be trained)
- f. President
- i. Fun Run Schedule & Plan
    1. T-shirt order due 9/21- upper grades need to know that there is a scramble to get student sizes
    2. Need to get staff sizes
    3. Teacher breakfast on 9/21
    4. Class parties for the one who raises the most and the most states
    5. DJ Malara
  - ii. Updated Website- add link to news you choose?
- g. Fundraising
- i. Fundraising Update
    1. Free shipping on spirit wear
    2. Spirit Wear Friday – wear it every Friday – promote on WCES
    3. 11/13 – Chipotle – 5-9pm
    4. No Spirit night in Dec. Need ideas for Jan & Feb
  - ii. Launch in February – still waiting to hear
- h. Events
- i. Book Fair & Ice Cream Social
    1. Sign-up genius ready
  - ii. 30th Anniversary Date
    1. May 4<sup>th</sup> 10-2
    2. Invite past students, teachers
    3. Will have food trucks
    4. Stations set up in school and outdoor classroom
  - iii. Crossfield Basketball Game Date Set
    1. April 4<sup>th</sup> at Chantilly HS
- i. Programs
- i. Programs Update
    1. Registration starts soon
- j. School Involvement
- i. New Family Checklist

1. Going to be included in Snail mail that needs to go out by 10/1
- ii. B2SN Flyer
- iii. Launch & Progress of Volunteer Crossfield intake form
  1. We have 55 parents already signed up
- iv. Room Parent Meeting
  1. 9/25 at 9:30

## VI. **Adjournment**

**Crossfield ES PTO**  
**OPEN Meeting Agenda**

**October 19, 2018 at 6:30- 8:00PM** Library  
Meeting Facilitator: Jill DeVoe & Lori Imeish, Co-President

**I. Invitees:**

- a. Mark Granieri, Principal
- b. Lynn Cooper, VP Fundraising
- c. Shirley DeRosa, VP Events
- d. Jennifer DeAngelis, VP Programs
- e. Christina Jones, VP Communications
- f. Catherine Lamoureux, Treasurer
- g. Sarah Catalano, VP School Involvement

**II. New Business:**

- a. President
  - i. Welcome – check out new website & volunteer Crossfield is new this year. Trying to do more electronic communication.
  - ii. Fun Run – shirts came home yesterday, gearing up for a great race! Follow us on FB to see funny videos.
- b. Mr. Granieri:
  - i. State of the School Question and Answer Session
    - 1. On renovation cue to get renovations
    - 2. Writing – all 3-6 grade students were assessed using our full writing rubric already this year. They should be having writing workshop – 15-minute lesson with students on carpet. Ms. Janis & Edwards are going to offer a writing workshop before school for those who need extra help.
    - 3. Project-based learning – all K-2 students participate in 2 units per year. 3-6 participate in 4 units per year at minimum.
    - 4. STEAM Room – 5-6 graders taught by Mrs. Eelman. Learning about digital citizenship. Wind tunnel purchased and resides in D Pod.

5. Capstone – discussed what it is and how it turns into a Portrait of a Graduate, which travels with them throughout their education.

c. Treasurer

i. Budget

1. In Sept, PTO passed budget. It is tight until we see what is brought in from fundraiser.
2. Support field trips, 30<sup>th</sup> anniversary event, budgeted \$16K to buy laptops and ceiling mounted projectors, \$5K to staff development, \$6K on TAW, support social events, Basketball game, Talent Show, glow dance party.

**III. Adjournment**

**Crossfield ES PTO**  
**OPEN Meeting Agenda**

**November 1, 2018 at 9:30-11:00AM** Room A-9  
Meeting Facilitator: Jill DeVoe & Lori Imeish, Co-President

**I. Invitees:**

- a. Mark Granieri, Principal
- b. Barbara Fant, Assistant Principal
- c. Dorothea Iverson, Admin Asst. II
- d. Thaisa York, Guidance Counselor
- e. Holly Eelman, SBTS
- f. Lynn Cooper, VP Fundraising
- g. Shirley DeRosa, VP Events
- h. Jennifer DeAngelis, VP Programs
- i. Christina Jones, VP Communications
- j. Catherine Lamoureux, Treasurer
- k. Sarah Catalano, VP School Involvement

II. Call to order

III. Roll Call

IV. Approval of minutes from last minutes

V. New Business:

a. Mr. Granieri:

i. Update from Principal

- 1. Successful fundraiser! Kids and teachers enjoy it.
- 2. Smooth start to the year. Wanting teachers and students to get into an academic routine.
- 3. Kindness Week is going well this week with a lot of donations coming in.
- 4. Writing and Math workshops are being held before school to help students who need extra help. Students in grades 2-6 and identified by teachers.

b. Mrs. Fant:

i. Update from Asst. Principal

1. Lost and Found is overflowing in Cafeteria. Need to advertise on Social Media. Would like to set a donation date and will donate to other schools in our area. Need to look at organizing system. Monday, 19<sup>th</sup>, the last day to claim lost items. Will put out items at Glow Party.
  2. Book room needs to be beefed up with A to 16 level books. Would like PTO to consider funding books for the room. Putting together a book wish list.
  3. Special Ed teachers would like to be included if we give out Scholastic dollars to teachers again.
- c. Mrs. Iverson
- i. Will send expenses for laptops and ceiling mounted projectors to Catherine
- d. Mrs. Eelman
- i. 5<sup>th</sup> and 6<sup>th</sup> grade have finished all the lessons to become a Common Sense Media Certified School. Professional Development in March is last step to become certified and then Holly will submit paperwork.
  - ii. Had Digital Citizenship meeting and it went well.
  - iii. Capstone – All teachers went to a half-day workshop to learn about Portrait of a Graduate. All students have done their first assessment.
  - iv. School improvement plan – Portrait of a Graduate and writing are our two goals.
  - v. Hour of Code is in December. Each student has to code for an hour and the theme this year is creativity. 5<sup>th</sup> and 6<sup>th</sup> grade will do robotics in STEAM lab.
  - vi. Short three Ipads.
  - vii. No longer considering taking field trip to Carson due to bus scheduling.
- e. Mrs. York
- i. Kindness Week
- f. President
- i. Fun Run
    1. Ended up above our goal. Corporate matches haven't come in yet. Every grade met their goal. Need to talk about if this is something we want to continue. Teachers are on board and loved the gift certificates. Money came in slower and more transactions in smaller amounts.



- g. Fundraising
  - i. Spirit Night- Chipotle November 13<sup>th</sup> – 5-9PM, flyers go home on Wednesday and day of event.
  - ii. Square One Art – order forms go home next week. Sale through 12th. Hopefully will send out on 2<sup>nd</sup>.
  - iii. Box Tops has raised \$450 so far this year.
- h. Treasurer
- i. Events
  - i. Book Fair Recap
    - 1. Had a successful book fair - sales totaled \$18,500, our profits were 25% of that.
  - ii. 30th Anniversary Dance
    - 1. November 16, 6:30-8:30 – Committee chairs have requested space. Presale food in cafeteria and dance in gym. 80's Anniversary theme and costume contest with a prize, possible gift card to Launch. Selling Subway sandwich combo for \$6. Prepay through Classy.
- j. Programs
  - i. Running well. Winter Registration is 12/4-11.
- k. School Involvement
  - i. Thanksgiving Teachers Luncheon
  - ii. Condense Volunteer Needs
    - 1. Filtering more of the requests to stop multiple emails.
  - iii. TAW preliminary plans and budget
    - 1. Received teacher feedback – food is great, but would like to see other ideas, like manicure station, yoga, chair massages. More involvement from students. Recess coverage. Budget is \$6,500.
  - iv. QR Codes- need any? Dance party
    - 1. Can create an unlimited number of QR Codes.

## VI. Adjournment

